

# MLC TUITION AND BOARDING FEES 2016

Student Year Level	Tuition Fee Per Annum*
Prep	\$17,010
Year 1	\$17,580
Year 2	\$18,870
Year 3	\$20,640
Year 4	\$22,170
Year 5	\$23,700
Year 6	\$25,320
Year 7	\$25,860
Year 8	\$26,460
Year 9	\$27,000
Year 10	\$27,630
Year 11	\$28,560
Year 12	\$28,560
International Full Fee Student Prep – Year 12	\$39,450

Additional Charges	Tuition Fee Per Annum*
<b>Notebook/Peripherals</b>	
Prep – Year 2	\$270
Years 3 – 5	\$570
Years 6 – 12	\$1,110
<b>Boarding</b>	
Years 7 – 12	\$25,401
<b>MLC Banksia</b>	
Year 5	\$470
Year 6	\$500
Year 7	\$580
Year 8	\$580
<b>MLC Marshmead</b>	
Year 9	\$3,500
<b>International Baccalaureate</b>	\$1,670
<b>Additional Charges</b>	
<b>Application Fee</b>	
MLC Kindle – Year 12	\$100
For two or more applications submitted at the same time	\$150
<b>Enrolment Fee</b>	
MLC Kindle – Year 12	\$1,250
Additional Sibling	\$1,000
<b>VCE Fee for Full Fee Student (VCAA)</b>	This fee varies according to the number of Units studied
Some student co-curricular activities, programs, equipment and instruction attract additional charges which are determined on an annual basis	

# ENROLMENT STEPS

## ENROLMENT APPLICATION

MLC is an open entry day and boarding school and students are placed on our applicant list according to the date on which the Application for Admission is received.

Applicants with a family connection to the College receive a two year enrolment advantage. We encourage you to submit your application as soon as possible to avoid disappointment.

All applications must be submitted via our online Application for Admissions form on the MLC website. In order to complete this form you will need to upload a copy of your daughter's birth certificate and pay the non-refundable Application Fee.

If your daughter was born outside of Australia, you will be required to upload a copy of her passport photo page as well as her visa or citizenship documentation.

Please note, students entering Prep must be five years of age by 30 April of the year of entry.

The main intake years at MLC are Prep, Year 3, Year 5, Year 7, Year 9 and Year 11. We welcome applications for other year levels and may offer a place if we have vacancies, otherwise applicants will join the waitlist. Applications for Term 2, 3 or 4 are also considered for Prep – Year 10 depending on vacancies.

**To apply, please visit [mlc.vic.edu.au](http://mlc.vic.edu.au)**

## OFFER OF ENROLMENT

Formal offers of places are made two years prior to the year of entry for Prep, Year 5 and Year 7, and one year in advance for all other year levels.

At this time, families will be contacted to confirm their intention to proceed with enrolment. MLC Admissions will send an enrolment questionnaire, request a copy of your daughter's most recent school report and schedule a brief interview for you and your daughter with the relevant Head of School, at which time an Offer of Enrolment may be made by the College.

Families based interstate or overseas will not be required to attend an enrolment interview prior to an offer and will meet with the Head of School after confirmation and prior to starting at MLC.

Your daughter's enrolment will be confirmed once all paperwork has been submitted and the Enrolment Fee has been received by the due date.

The Enrolment Fee is non-refundable and cannot be credited towards tuition fees. The Enrolment Fee and applicable tuition and boarding fees must be paid prior to your daughter commencing at MLC.

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Below is a summary of MLC's terms and conditions. The full document is available from MLC Admissions.

### APPLICATION AND ENROLMENT FEES

A student's name will be registered following payment of an Application Fee. Application is a pre-requisite for admission, however it does not guarantee admission to the College. The Enrolment Fee is payable when accepting an Offer of Enrolment. The Application and Enrolment Fees are non-refundable. The person/s signing the Application for Admission and Offer of Enrolment is/are completing an agreement to abide by the Terms and Conditions of the College.

### PAYMENT TERMS AND CONDITIONS

Fees are invoiced and payable with one instalment in advance in October, February and June. Exact billing can be found in our Schedule of Tuition Fees Brochure. The fees and charges referred to in this document are applicable for

2016 and are subject to annual review. All communications relating to enrolment and fee payments will be directed to the signatories on the Application for Admission, unless otherwise requested.

### METHODS OF PAYMENT

Fees and charges may be paid by cheque, cash (at any bank) or credit card (surcharge applies). BPAY is available once a student has commenced at MLC. The Principal reserves the right to refuse or allow a student to either commence a new term, or to remain at the College while any fees or charges remain unpaid.

### DEFERRAL OF ENROLMENT

An accepted Offer of Enrolment may be deferred for entry in a later year by payment of a holding fee. If an enrolled student does not take up a confirmed place at the pre-

arranged date a holding fee of 30% of one year's tuition fees is payable, which is non-refundable and not offset against future tuition fees.

### WITHDRAWAL OR CANCELLATION OF A STUDENT

The College must receive at least one term's notice in writing prior to the withdrawal of any day student and two terms' notice if withdrawing from Boarding. In the absence of the required notice, Tuition/Boarding Fees (as applicable) will be charged.

### TEMPORARY LEAVE OF ABSENCE

Requests for a planned Leave of Absence from the College for one term or more must be submitted in writing to the Head of School for approval at least one full term in advance of the commencement of leave. A 30% holding fee is payable for the absence period.