



**BYRON SHIRE COUNCIL  
OFFER TO PURCHASE ABANDONED VEHICLE**

***EXPRESSION OF INTEREST***

*(Please note, a separate form must be provided for each offer)*

**I hereby offer to purchase the following vehicle in accordance with Council's General Conditions:**

**BSC Reference No:** 77.2012.  
77.2013.  
**Yard Reference** C \_\_\_\_\_  
**Vehicle Description:** \_\_\_\_\_

**My details are:**

**Name:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_  
\_\_\_\_\_

**Contact Phone No:** \_\_\_\_\_

**I offer to pay the following for the abovementioned vehicle:** \$ \_\_\_\_\_ incl GST

**Acknowledgement:**

I have read and understand the General Conditions applying to Council's offer. My offer has been submitted on the basis of these conditions. I agree that I am bound by, and will comply with this Expression of Interest, including without limitation, its associated schedules, attachments and the Conditions of Responding. I agree that there shall be no cost payable by the Principal towards the preparation or submission of this Submission irrespective of its outcome. The submitted consideration in the price schedule (if any) is indicative only.

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Witness Signature:**  
(block letters) \_\_\_\_\_

**Witness Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## GENERAL CONDITIONS

### Expression of interest for purchase of abandoned vehicle

Offers can be submitted to the Byron Shire Council:

- a. To Administration Centre, 70-90 Station Street, Mullumbimby
- b. By mail to PO Box 219, Mullumbimby, 2482
- c. By email to [council@byron.nsw.gov.au](mailto:council@byron.nsw.gov.au)

### EXPRESSION OF INTEREST PROCESS FOR ABANDONED VEHICLES (EOI)

In accordance with Council's Purchasing and Tender Guide 2011 #1068115 Appendix 3, Rangers Administration may call for an EOI.

Rangers Administration will publish a Notice to the owners of the vehicles which have been found abandoned within the Byron Shire Council area, that unless these vehicles are claimed before the nominated date the vehicles will be sold to recover Council's costs.

The Notice will stipulate;

1. The time, date and place where the vehicles may be inspected.
2. The date after which the vehicles may be sold to interested persons, if unclaimed by the owner.
3. That written "expressions of interest" must be submitted on the specified form (Expressions of Interest to Purchase Abandoned Vehicle - #E2013/9672) available on Council's website at [www.byron.nsw.gov.au/forms](http://www.byron.nsw.gov.au/forms) or by contacting Council on 0266267107, Monday to Friday between 9.00am and 4.00pm.

### Evaluation Process

Following the close of the EOI submissions will be checked for completeness and compliance. Submissions that do not contain all information requested (eg completed Submission Form and Attachments) may be excluded from evaluation;

### CONDITIONS OF RESPONDING

#### Lodgement of submissions and Delivery Method

The Submission must be lodged by the Deadline.

The Submission is to be:

- (a) placed in a sealed envelope clearly endorsed with the EOI number and title as shown on the front cover of the Expression of Interest; and delivered by hand and place in the Tender Box at 70-90 Station Street, Mullumbimby NSW 2482 (by the Applicant or the Applicant's private agent) or sent through the mail to the General Manager, PO Box 219, Mullumbimby NSW 2482
- or
- (b) lodged via the e-tender portal at [www.tenderlink.com/byron](http://www.tenderlink.com/byron);
  - (c) Electronic mail Submission and Submissions submitted by facsimile directly to Council will not be accepted.

### REJECTION OF SUBMISSIONS

A Submission may be rejected without consideration of its merits in the event that:

- (a) it is not submitted before the Deadline; or
- (b) it is not submitted at the place specified in the Expression of Interest; or
- (c) it fails to comply with, or qualifies or modifies in any way, any of the requirements of the Expression of Interest.

### Submission validity period

All submissions will remain valid and open for acceptance for a minimum period of thirty (30) days from the Deadline.

### **General conditions of contract**

Submissions shall be deemed to have been made on the basis of and to incorporate the General Conditions of Contract for the Supply of Goods.

### **Applicants to inform themselves**

Applicants are deemed to have:

- (a) examined the Expression of Interest and any other information available in writing to Applicants for the purpose of submitting an EOI;
- (b) examined all further information relevant to the risks; contingencies, and other circumstances having an effect on their Submission which is obtainable by the making of reasonable enquiries.
- (c) satisfied themselves as to the correctness and sufficiency of their submissions.
- (d) satisfied themselves they have a full set of the Expression of Interest documents and all relevant attachments.

None of Council, Council's members, directors, officers, employees, agents or advisors make any representation or warranty as to the accuracy, adequacy, reasonableness or completeness of the information.

### **AMENDMENTS TO THIS EXPRESSION OF INTEREST**

The applicant shall not alter or add to the Expression of Interest.

### **Ownership of Submissions**

All documents, materials articles and information submitted by the Applicant as part of or in support of a Submission shall become upon submission the absolute property of Council and will not be returned to the Applicant at the conclusion of the Submission process.

### **Canvassing of Officials**

If an Applicant, whether personally or by an agent, canvasses any of Council's members or officers (as the case may be) with a view to influencing the acceptance of any Applicant, then regardless of such canvassing having any influence of the acceptance of such Submission, Council may at its discretion omit the Applicant from consideration.

### **Submission OPENING**

Submissions will be opened in Council's offices, following the advertised Deadline. The names of the Applicants who submitted a Submission by the due Deadline will be recorded at the opening. The opening will be held on a nominated day as soon as practicable after the Deadline at Council's Administration building.